



# Cranford C E Primary School

Working together for all children to prosper, be full of hope and be excited about their future.

## SEN Information Report 2020 - 2021

This report is part of the Northamptonshire Local Offer for learners with special needs. At Cranford CE Primary School, we embrace the fact that every child is different and, therefore, the educational needs of every child are different; this is certainly the case for children with Special Educational Needs.

The aim of this report is to give parents information about how we support children learning in our school and should be read in conjunction with the following policies (which can be found on the school website):

- Accessibility Plan
- Behaviour Policy
- Anti-Bullying Policy
- SEND policy

If you have concerns regarding your child's progress or well-being, then please speak in the first instance to your child's class teacher or Mrs Kate Freeman (SENDCo), to discuss your concerns.

### How does our school know if children need extra help?

If any child is not making the progress we would expect, teachers in the first instance will complete a concern for which is discussed with the SENDCo. This is then discussed with parents and support is put into place. Parents are also encouraged to speak to their child's class teacher if they have concerns regarding a child's progress. If, however, there are ongoing concerns about a child's progress, teachers will maintain regular communication with the child's parents.

### What should I do if I think my child has SEND?

If parents have concerns relating to their child's learning or inclusion, then please initially discuss these with your child's teacher. This may then result in a referral to the school SENDCo, whose name is Mrs Kate Freeman, and whose contact details are: [senco@cranford-ce.northants-ecl.gov.uk](mailto:senco@cranford-ce.northants-ecl.gov.uk)

Appointments can be arranged in person, by phone or by email. Please see the school contact details at the top of this report.

### How will I know that the school will support my child?

All children will be provided with high quality teaching which is differentiated to meet the needs of all learners. The quality of classroom teaching provided to children with SEND is regularly monitored and reviewed to ensure that all children have the opportunity to make progress.

Children are only identified as SEN when it is clear that their needs require intervention which is "additional to" or "different from" the curriculum for all of our pupils in school which is delivered through carefully planned, high quality teaching.

The progress of all children in school is underpinned by planning and assessment and the progress of every child in our school is assessed, monitored and discussed in termly pupil progress meetings between the Headteacher, SENDCo and every class teacher.

As part of our teach, plan, assess, review cycle, the progress of pupils with SEN is closely monitored and additional meetings between teaching staff and the SENCo ensure that impact of interventions is measured in a timely way.

### **How are decisions made about how much support my child will receive?**

When there is a concern about progress of the needs of the pupil the following steps will be taken:

- The class teacher will discuss this with the SENCo.
- Parents will be contacted for a discussion about appropriate next steps.
- Specific, measurable, achievable, realistic and timely (SMART) targets will be put in place for the child to work towards as part of an individualised learning plan (Pupil Passport)
- Intervention/support will be put in place to meet (where possible) the child's needs.
- If additional funding is required to meet the needs of a pupil, the SENCo will advise parents of the process and ensure that they and the child are fully involved in the application and assessment process.
- Review meetings will evaluate intervention and support given and next steps decided upon.

### **How are the school's resources allocated and matched to children?**

Our school is an inclusive school and we offer a range of provision to support children with SEND, where the school has identified a need and staffing levels allow. Once the child's needs have been identified, resources are allocated to need. All the interventions at our school are delivered by staff who have had experience in delivering them. The provision in these groups is overseen by our SENCo.

We use a provision map to closely monitor the impact and cost of each intervention to ensure that it meets the need of the child and that resources are used effectively.

The Headteacher decides on the deployment of resources for Special Educational Needs, in consultation with the SENCo, on the basis of needs in school. By using information about SEND in school, they decide which resources, training and support are needed.

### **How will the curriculum be matched to meet my child's needs?**

*"I know the plans I have for you," declares the LORD, "plans to prosper you and not to harm you, plans to give you hope and a future."*

*Jeremiah 29:11*

At Cranford, our focus is the whole child. We aim for all of our children to achieve well, to be happy and to make lifelong memories. They will do this in a safe, loving environment; committed to helping them become the best they can be in all areas of life.

Our curriculum is fully inclusive and pupils with SEN will receive appropriate scaffold or support to enable them to access the same learning as their peers. Teachers will use a range of classroom-based strategies to ensure all teaching is of the highest quality and every child will have access to a supportive environment with adult support and a range of activities that will support and stimulate them. All learning activities within class are planned and differentiated at an appropriate level, so that all children are able to access learning according to their individual needs.

Teachers will use appropriate visual timetables, checklists and personalised success criteria to support your child. We also offer small group or 1:1 support from a TA or class teacher, modified resources and an individualised curriculum where necessary.

If needed, we can provide quiet areas to enable children to focus, support for children to enable them to participate in school trips or residential visits and strategies to develop independent learning. We also offer visual support (e.g. sequenced pictures, mind maps) and scaffolding (e.g. writing frames, story maps, task plans) to provide a support structure to help children to complete a task and we ensure pupils have accessible resources readily available in the classroom that they can fetch if they need them.

Open-ended challenges are always provided to promote deeper thinking and independent learning.

Our teachers are happy to discuss these strategies with you and how you can use them to support learning at home.

### **What specialist services or expertise are available at or accessed by the school?**

Within the school we have a culture of sharing good practice and expertise; this enables us to ensure our staff have as much knowledge as possible within the field of supporting children with SEND.

We regularly work with a range of professionals including Educational Psychologists, Occupational Therapists, specialist teachers and Speech Therapists. We follow the strategies and programmes provided to support Occupational Therapy/Physiotherapy needs (if the child meets the threshold level required for their support).

As a school we can provide a wide range of English and Maths small group interventions delivered by class teachers and teaching assistants and our teaching assistants also offer social skills support. Our environment can be adapted to support children with individual needs, where possible, e.g. visual timetables, individual workstations etc. as required.

We may also draw upon external support services to help support your child with more specific needs, including Autism Outreach support, Educational Psychology Service, Speech and Language Therapy, JoGo Behaviour support services and CAMHS.

### **What training have staff supporting children with SEN had?**

We have an ongoing programme of training in place for both teachers and teaching assistants to ensure that they have up to date knowledge of a wide range of needs and how best to meet these needs.

### **What support will there be for children's overall wellbeing?**

We believe that children need to be happy and feel secure to make progress, and have a range of options available to support children's wellbeing. These include strategies to reduce anxiety and to promote emotional wellbeing (including communication with parents); individualised programmes of support implemented consistently by all staff so the child knows there is always someone they can speak to and from whom to seek support.

Where possible we also look to introduce our children to additional ways to develop their physical and mental health and wellbeing. These may be presented through external coaches or specified programmes. Often these will be delivered to the whole class but may be specific to

targeted groups or individuals. We do recognise that some children have additional emotional and social needs that need to be developed and nurtured. All classes follow a structured PSHE curriculum that aims to provide the children with the knowledge, understanding and skills they need to enhance their emotional and social knowledge and well-being. We also ensure that children understand the importance of online safety and how they can manage their emotional well-being online. However, for those children who find aspects of this difficult we offer:

- Nurture group to develop social interaction
- Access to external agencies and professionals

Our school benefits from a Behaviour Policy which promotes recognition of good behaviour and positive praise and this is consistently applied in each class. In respect of Anti-Bullying, there is a policy in place which has been drawn up by staff and children and is accessible to parents via the website.

### **How will I know how my child is doing?**

We believe that good communication between home and school is essential for us to work effectively together to support every child. We have a range of means of communication with parents, including face to face meetings or telephone conversations. Enquiries and quick updates can be sent by email or through home/school books where necessary.

You will be invited to regular meetings with the class teacher to review your child's learning if a Pupil Passport is required. We also liaise with a wide range of professionals (educational psychologists, school nurses, speech therapists) and will help with completion of forms and explanation of professional reports to parents where it is helpful.

Most importantly, we are here to help and support and are always happy to talk with you. Parents are encouraged to arrange an appointment to discuss their child's progress with the class teacher, at any time when they feel concerned or have information they feel they would like to share that could impact on their child's progress. Please contact the school office who will arrange this appointment for you.

### **How will parents be helped to support their child's learning?**

Please look at our school website: <https://www.cranford.northants.sch.uk>. You'll find information about areas of learning for each class, as well as updates of special whole school events. In addition, newsletters are sent out fortnightly to give parents information about learning and events that will happen in their child's class.

Your child's class teacher or SENDCo may also suggest additional ways of supporting your child's learning. There may also be the opportunity to attend parent workshops during the year. These are advertised in our newsletter and on our website and aim to provide useful opportunities for parents to learn more about how to support a child's learning.

### **How will the school prepare/support my child in starting school and moving on?**

We encourage all new children and parents to visit the school prior to starting and we work to ensure smooth transition from pre-school into school and from primary school into secondary school, as well as between classes while within the school.

For children starting in Reception, a series of visits for children are planned throughout the second half of the Summer Term. Parents/carers are also invited to a meeting at the school in order to provide them with a range of information to support them in enabling their child to settle into the school routine.

We liaise closely the staff when receiving and transferring children to and from different schools, ensuring all relevant paperwork is passed on and all needs are discussed and understood.

Transition between year groups and key stages within the school will be dealt with as part of our annual programme of transition and handover to the next class teacher.

At any point when a child with SEND is preparing to leave our school, we would seek to arrange additional visits for the child in question to support smooth transition. Many secondary schools also run programmes specifically tailored to aid transition for the more vulnerable children at the end of the primary stage of education.

### **How will my child be included in activities outside the classroom including school trips?**

Our school is an inclusive school and we ensure that every lesson is accessible to every child whether it takes place in the classroom, the school grounds or off-site. We believe all learners are entitled to the same access to extra-curricular activities, and are committed to make reasonable adjustments to ensure participation for all. Where necessary, we may ask parents to accompany a child on a school trip.

### **How accessible is the school environment?**

Our school building is all on one level; however, there are steps and ramps to access some classrooms from inside and outside. The school building is accessible to wheelchair users via the High Street entrance. Individual access arrangements, if appropriate, are discussed prior to the child starting school and access reviewed accordingly.

Our Accessibility Plan describes the actions the school has taken to increase access to the environment, the curriculum and to printed information and this is available via the school website.

### **Who can parents contact for further information?**

In the event of any concerns about your child or our school's provision for children, parents should in the first instance discuss their child's needs and the provision that has been made with their child's class teacher. Any concerns that have not been addressed by this should be taken to the Headteacher. The school's Academy Governance Committee is the final point of contact. The Chair of Governors, Mrs Helen Buckley, can be contacted at [helen.buckley@peterborough-diocese.org.uk](mailto:helen.buckley@peterborough-diocese.org.uk)

Parents may also wish to visit the following websites:

- Northamptonshire County Council's Local offer, outlining services available for children who have SEND: <http://www3.northamptonshire.gov.uk/councilservices/children-families-education/SEND/local-offer>
- Information, Advice and Support Agency Network offers independent advice and support to parents and carers of all children with SEND and will direct visitors to their nearest IAS service: <http://www.iassnorthants.co.uk/>

## Appendix to SEND Information Report in light of COVID-19

**The situation in which we find ourselves is ever-changing; as such, please note that this report is based on information available on 9.9.2020 and is subject to change.**

This is an Appendix to the SEND Information Report, setting out the arrangements in place to support our children with Special Educational Needs and Disabilities during the COVID-19 related return to school after partial school closure starting from 20th March 2020. It will also address changes to working practice in the event of local lockdowns which result in school closure or if it is necessary for a pupil to self-isolate.

### **How can I help my child cope with the changes?**

We understand that this is a significant change for many families. Please have regular discussions with your children about things that may be different at the moment. We will continue to regularly discuss the situation regarding COVID-19 in school with all pupils, ensuring that pupils with SEND receive information that is age appropriate and relevant to them. Maintaining positive mental health and emotional wellbeing is very important. There are some helpful resources on Northamptonshire's local offer:

<http://www3.northamptonshire.gov.uk/councilservices/children-families-education/SEND/local-offer>

### **What has changed in our school for children with SEND as a result of COVID-19?**

All children's safety, well-being and happiness remains our priority and we are delivering a full curriculum to all pupils in the usual way. However, some changes have had to be made and these are as follows:

- School is unable to offer face to face appointments with parents and so will be available by phone, email or video call to discuss any aspect of their child's needs.
- Meetings regarding learning reviews will be by video call.
- Other professionals providing services to support children with SEND may have changed their working practices and may only be able to offer remote contact. However, essential 1:1 work with children for the purpose of assessment or diagnosis will still be completed on site and professionals will risk assess these.
- Pupils can still access small group or 1:1 intervention or support with any adult within school. Children will be seated side by side within these groups rather than face to face and will use their own equipment.

### **What does this mean if my child has an Education & Health Care (EHC) plan?**

For children returning to school with an EHC plan, a full risk assessment will have been carried out and shared with parents, staff and the Local Authority in order to describe the provision for the individual child's education during this period.

Full provision, as outlined in the child's plan, will continue to be carried out where possible. We will review the provision regularly in consultation with parents and in conjunction with the risk assessment. Annual reviews will still be held, although these will be remote.

### **What will the school do if my child has to self-isolate or if the school is closed?**

As a school we are committed to providing remote learning for all pupils who are unable to attend school as a result of COVID-19. Pupils with SEN will be able to access "live" lessons and remote learning via Zoom or similar software. This will be tailored to their individual needs and activities differentiated. Teachers will be available 'live; and via class email to answer queries and to provide pastoral support.

If your child has SEN, the class teacher will take account of their needs when planning for and providing work to be completed at home. This may include:

- suggesting different ways in which children can present their work;
- giving more detailed instructions;
- providing parents with suggestions to make tasks more practical in nature;
- providing alternative work which is targeted at their level of need where they may not ordinarily access curriculum subjects at age expected levels.

School has a number of resources available to help you support your child at home.

### **Who can I contact?**

We realise that these are difficult times for everyone. If you have any concerns or queries please contact [senco@cranford-ce.northants-ecl.gov.uk](mailto:senco@cranford-ce.northants-ecl.gov.uk)

Parents may also wish to visit the following websites:

- Northamptonshire Healthcare Trust - Child and Adolescence Mental Health service (CAMHS) can support children and young people up to the age of 18 in Northamptonshire who may be experiencing difficulties with their emotional wellbeing and mental health difficulties. <https://www.nhft.nhs.uk/camhs>
- Northamptonshire County Council's Local offer, outlining services available for children who have SEND: <http://www3.northamptonshire.gov.uk/councilservices/children-families-education/SEND/local-offer>